



ARENAC COUNTY BOARD OF COMMISSIONERS

P.O. Box 747 • 120 North Grove Street • Standish, MI 48658
(989) 846-6188

Moved by Commissioner _____ and supported by Commissioner _____ to adopt the following resolution:

Resolution No. 2015-06

RESOLUTION ESTABLISHING A FREEDOM OF INFORMATION ACT (FOIA) POLICIES AND GUIDELINES, PUBLIC SUMMARY OF PROCEDURES AND GUIDELINES, AND FOIA OPERATIONAL PROCEDURES FOR ARENAC COUNTY

WHEREAS, the Michigan legislature adopted 2014 Public Act 563 enacting numerous amendments to the Michigan Freedom of Information Act (FOIA), being MCL 15.231 *et seq*, that require revision of the current County FOIA Policy; and

WHEREAS, from time to time Arenac County Departments will receive Freedom of Information Act (FOIA) requests; and

WHEREAS, it is necessary to adopt, and to post online, “FOIA Policies and Guidelines” and a “FOIA Policy Summary” to ensure that the FOIA requests are addressed in an efficient and consistent manner, and to comply with these FOIA statutory amendments; and

WHEREAS, it is necessary to adopt FOIA Operational Procedures to implement these County FOIA Policies and Guidelines.

THEREFORE BE IT RESOLVED, the Arenac County Board of Commissioners hereby adopts, effective from and after July 1, 2015, the attached:

1. “Arenac County FOIA Policies and Guidelines,” including the FOIA Forms attached to these Policies and Guidelines; and
2. “Arenac County FOIA Public Summary of Procedures and Guidelines”; and
3. “Arenac County FOIA Operational Procedures.”

BE IT FURTHER RESOLVED that copies of the “Arenac County FOIA Policies and Guidelines,” including the attached FOIA forms, and the “Arenac County FOIA Public Summary of Procedures and Guidelines” shall be posted on the County’s website.

BE IT FURTHER RESOLVED that the County Clerk is the County FOIA Coordinator for County per the designation by the Board Chairperson.

BE IT FURTHER RESOLVED that the attached Arenac County FOIA Policies and Guidelines, including the attached FOIA Forms, the Arenac County FOIA Public Summary of Procedures and Guidelines, and the Arenac County FOIA Operational Procedures will be effective July 1, 2015, and will supersede any previous resolutions setting FOIA policies or establishing formulas for the cost of FOIA requests.

BE IT FURTHER RESOLVED that the County Clerk will forward a copy of this resolution to each County Department.

Roll Call Vote: Kroczaleski ____ Trombley ____ Burke ____ Luce ____ Zygiel ____

Yeas ____ Nays ____ Absent ____

Resolution declared adopted.

I, Ricky R. Rockwell, Clerk for the County of Arenac, do hereby certify that the above and foregoing is a true and correct copy of a Resolution adopted by the Arenac County Board of Commissioners of the County of Arenac, Michigan, on July 7, 2015 as appears of record in my office.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at Standish, Michigan this 7th day of July, A.D., 2015.

Ricky R. Rockwell
Arenac County Clerk